

Campus Improvement Plan for Earnest O. Woods Intermediate School

IMPROVEMENT PLAN

2008-2009

It is the policy of Wills Point ISD not to discriminate on the basis of race, color, national origin, gender or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 503 and 504 of the Rehabilitation Act of 1973, as amended. Wills Point ISD will take steps to ensure that lack of English language skills will not be a barrier to admission and participation in all educational programs and services.

COMPREHENSIVE NEEDS ASSESSMENT

Wills Point Independent School District conducted comprehensive needs assessments based upon student performance on the 2007-2008 Texas Assessment of Knowledge and Skills, 07-08 attendance rates, 07-08 dropout and completion rates, along with 2006-2007 data on college readiness exams. Data were disaggregated for all population groups, including male and female.

The program review also consisted of identifying needs for all subject areas, grade levels, and each special program considering the six areas of decision-making (planning, curriculum/instruction, staffing, staff development, school organization, budgeting) and through the Effective Schools Correlates (Instructional Leadership, Instructional Focus, High Expectations, School Climate, and Parental Involvement).

Surveys were disseminated to faculty, staff, and parents, including business and community representatives serving on the district and campus improvement committees. District and campus improvement plans from the 2007-2008 school year were reviewed and revised based on the achievement of specific goals and objectives. As a result, the 2008-2009 district and campus improvement plans include all identified priority needs.

Campus Improvement Plan for Earnest O. Woods Intermediate School

2008-2009

LOCAL MISSION STATEMENT

- **We at the Wills Point Independent School believe that all children can learn.**
- **We will provide children with a supportive, caring environment that develops self-esteem, self-motivation, and a sense of responsibility.**
- **We will strive to provide every opportunity for maximum student achievement and to recognize and stimulate special talents in all students.**
- **We believe that education is a cooperative effort among home, school, and community.**

Reviewed by: Campus Improvement Committee on November 6, 2008

Adopted by: Wills Point ISD School Board on November 10, 2008

2008-2009
Site Based Decision Making Committee
E.O. Woods Intermediate

Principal:

Vicki Overturf

Asst. Principal

Tyler Tabor

Parent – Janie Gatlin

Parent – Kathy Wilcoxson

Elected Members:

Community – Mickey Clair

Counselor – Stefani Curtis

Community – Rick Johns

Special Education – Sandra Briley

Business – Jennifer Ross

Support – Tara McMeans

Business - Sam Massey

2nd grade Teacher – Becky Sharp

3rd Grade Teacher – Carla Ragland

4th Grade Teacher – Lahri Gentry

Wills Point Independent School District

“Achieving Excellence for All Children”

Goal I. WIS will improve academic achievement of all students and move toward exemplary performance status.

Performance Objectives:

- I.1. WIS will align instructional programs to meet the needs of all students. (State Performance Objective 4)
- I.2. WIS will meet or exceed assessment standards established by the state in all population groups. (State Performance Objective 2)
- I.3. WIS will meet the Adequate Yearly Progress (AYP) standards for 2009 while working toward the target of 100% mastery in 2013-2014. (State Performance Objective 7)
- I.4. WIS will improve the student attendance rate of 96% to 96.5%. (State Performance Objective 3)
- I.5. WIS will maintain the district dropout rate of 0% and improve upon the completion rate of 93.7%. (State Performance Objective 3)

Goal II. WIS will promote self-esteem, positive self-image, and coping skills of all students for life-long learning.

Performance Objective:

- II.1. WIS will provide counseling services and a school health program to support the district's goal. (State Performance Objective 5)
- II.2. WIS will prepare students to be worthwhile citizens by increasing participation in school and community activities. (State Performance Objective 5)

Goal III. WIS will integrate technology into all instructional programs.

Performance Objective:

- III.1. WIS students and staff will demonstrate competencies in the use of technology. (State Performance Objective 10)
- III.2. WIS will utilize technology to increase the effectiveness of the district. (State Performance Objective 10)

Goal IV. WIS will provide opportunities for staff training that ensures academic excellence of all students.

Performance Objective:

- IV.1. WIS will increase participation in quality staff development across the district. (State Performance Objective 9)

Goal V. WIS students will be taught by highly qualified teachers and assisted by highly qualified paraprofessionals.

Performance Objectives:

- V.1. The percentage of classes being taught by highly qualified teachers in the aggregate and in high-poverty schools will be 100%. (State Performance Objective 6)
- V.2. The percentage of instructional paraprofessionals who are highly qualified will be 100%. (State Performance Objective 6)
- V.3. The percentage of teachers receiving high-quality professional development will be 100%. (State Performance Objective 6)

Goal VI. WIS will provide a safe, disciplined environment.

Performance Objective:

- VI.1. WIS will reduce incidences of bullying, violence and disruptive behavior. (State Performance Objective 8)

Goal VII. WIS will develop parent-school-community partnerships.

Performance Objective:

- VII.1. WIS will increase parent and community participation in the education of all students. (State Performance Objective 1)

Performance Objective of the State of Texas

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and in the future in the social, economic, and educational opportunities of our state and nation.

[Texas Education Code , Chapter 4]

OBJECTIVE 1: Parents will be full partners with educators in the education of their children.

OBJECTIVE 2: Students will be encouraged and challenged to meet their full educational potential.

OBJECTIVE 3: Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.

OBJECTIVE 4: A well-balanced and appropriate curriculum will be provided to all students.

OBJECTIVE 5: Educators will prepare students to be thoughtful, active citizens who have an appreciation for the basic values of our state and national heritage and who can understand and productively function in a free enterprise society.

OBJECTIVE 6: Qualified and high effective personnel will be recruited, developed, and retained.

OBJECTIVE 7: The state's students will demonstrate exemplary performance in comparison to national and international standards.

OBJECTIVE 8: School campuses will maintain a safe and disciplined environment conducive to student learning.

OBJECTIVE 9: Educators will keep abreast of the development of creative and innovative techniques in instruction and administration using those techniques as appropriate to improve student learning.

OBJECTIVE 10: Technology will be implemented and used to increase the effectiveness of student learning, instructional management, staff development, and administration.

10 Components of a School-wide Program Title I Part A

A comprehensive plan must address all of the components defined in the ESEA [*Section 1114(b) of Title I of ESEA*]. Each required component is described below, with an explanation of how each contributes to the creation of a successful school-wide program.

TIA 1 Comprehensive Needs Assessment: A school-wide program shall include a comprehensive needs assessment of the entire school that is based on information on the performance of children in relation to the State content standards and the State performance standards.

TIA 2 School-wide Reform Strategies: Instructional strategies and initiatives in the comprehensive plan must be based on scientifically based research, strengthen the core academic program, increase the quality and quantity of learning time, and address the learning needs of all students in the school.

TIA 3 Instruction by Highly Qualified Teachers: The ESEA requires that all teachers of core academic subjects and instructional paraprofessionals in a school-wide program school meet the qualifications required by section 1119.

TIA 4 Professional Development: Teachers and other staff in school-wide program schools must be equipped to face the challenge of helping all students meet the State's academic achievement standards. To do this, they must be familiar with the goals and objectives of the school-wide plan, and receive the sustained, high-quality professional development required to implement them.

TIA 5 Strategies to Attract Highly Qualified Teachers to High-Need Schools: The school-wide plan must describe the strategies it will use to attract and retain highly qualified teachers.

TIA 6 Strategies to Increase Parental Involvement: School-wide plans must contain strategies to involve parents, especially in helping their children do well in school. Parents must be involved in the planning, implementation and evaluation of the school-wide program.

TIA 7 Transition from Early Childhood Programs: School-wide plans must create a coherent and seamless educational program for at-risk students.

TIA 8 Include Teachers in Decisions About Assessment: The school-wide program should provide teachers with professional development that increases their understanding of the appropriate uses of multiple assessment measures and how to use assessment results to improved instruction.

TIA 9 Additional Assistance to Students: The school-wide program must identify students who need additional learning time to meet standards and provide them with timely additional assistance that is tailored to their needs. This assistance must be available to all student in the school who need it.

TIA 10 Coordination of Services and Programs: School-wide programs are expected to use the flexibility available to them to integrate services and programs with the aim of upgrading the entire educational program and helping all students reach proficient and advanced levels of achievement.

**WOODS INTERMEDIATE SCHOOL
DISTRICT IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: I Wood Intermediate will improve academic achievement of all students and move toward exemplary performance status.				
PERFORMANCE OBJECTIVE: I.1 Wood Intermediate will align instructional programs to meet the needs of all students. (OBJECTIVE 4)				
SUMMATIVE EVALUATION: AEIS Data				
STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
1. Wood Intermediate will provide updates for all faculty and staff in the following areas: <ul style="list-style-type: none"> • Student Confidentiality • Child Find • State/Federal Guidelines (TIA 4)	<ul style="list-style-type: none"> • Director of Special Programs 	<ul style="list-style-type: none"> • Special Ed Teachers • Special Ed Support Staff 	Staff Development Session Agenda Sign In Sheets	August 2008 Monthly
2. The students referred for 504 or special education will be monitored throughout the referral process to assure timelines are followed and academic performance is immediately addressed. (TIA 2)	<ul style="list-style-type: none"> • Director of Special Programs • Region 10, 504 Director 	<ul style="list-style-type: none"> • CARE Committees • Teachers • Educational Diagnostician • Campus Administrators 	Pre-referral Forms SDAA Results	As Needed Annual
3. Wood Intermediate will continue using the Campus Support & Intervention Team-CSI:WP. (TIA 8)	<ul style="list-style-type: none"> • Director of Special Programs • District Assessment Personnel: <ul style="list-style-type: none"> ○ LSSP ○ Diagnosticians ○ Speech Therapists 	<ul style="list-style-type: none"> • CSI Team • General Ed Teachers • 3 Tier Intervention 	Track referrals to: <ul style="list-style-type: none"> ○ Special Ed ○ 504 ○ Dyslexia 	Monthly
4. The least restrictive environment placement will be assured by reviewing data of individual students through an IEP process. <ul style="list-style-type: none"> • Verify records • Explore alternative intervention sources (TIA 9)	<ul style="list-style-type: none"> • Principal • Director of Special Programs 	<ul style="list-style-type: none"> • ARD Committee • 425 Records • 435 Records 	Progress Reports Report Cards CLASS Results (IEP Progress) PBMAS Report	Three weeks Six weeks

<p>5. Support will be provided to students within the regular education program through inclusion activities. (TIA 9)</p>	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> ARD Committee Inclusion Teachers 	<p>Progress Reports Report Cards Assessment Results</p>	<p>Three Weeks Six Weeks</p>
<p>6. ESL students will be monitored and modifications implemented in the classroom in an ongoing process that meets all ESL guidelines. (TIA 9)</p>	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> ESL Teacher State ESL Funds Title III Funds Region 10 ESC Consultants 	<p>Lesson Plans TELPAS Results</p>	<p>Three Weeks Six Weeks Annually</p>
<p>7. Assure success of each population group, i.e., African American, Hispanic, White, Economically Disadvantaged, Special Education, etc., through the use of appropriate assessment measures, data analysis, and instructional measures. (TIA 9)</p>	<ul style="list-style-type: none"> Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> Title I Funds SCE Funds Local Funds ESL Funds Title II A Funds Special Ed. Funds 	<p>Progress Reports Report Cards Staff Development Records</p>	<p>Three Weeks Six Weeks</p>
<p>8. Provide counseling, remediation, tutorials, workbooks, and software programs, to meet the needs of low performing and at-risk students. (TIA 9)</p>	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> Tutors-ARI Funds Title I Funds - SCE Funds Technology 	<p>Purchase Orders Payroll Records Assessment Reports Promotion Records</p>	<p>Three Weeks Six Weeks</p>
<p>9. State Compensatory Education (SCE) funds will be used to provide programs that will enhance and improve the regular education program for students in at-risk situations. Funds will be used for: <ul style="list-style-type: none"> Tutoring Counseling Computer Assisted Instruction Content Mastery School Attendance Officer (TIA 10)</p>	<ul style="list-style-type: none"> Superintendent Asst. Sup. for Curriculum and Instruction Principal Counselors 	<ul style="list-style-type: none"> SCE Funds 	<p>Progress Reports Reports Cards Attendance Record Lab Records Purchase Orders Payroll Records</p>	<p>Three Weeks Six Weeks</p>

10. Conduct needs assessment of Title I, ESL, CATE, State Comp. Ed. (at-risk), Dyslexia, PK, migrant, G/T and Special Education to determine impact of Student achievement. (TIA 1)	<ul style="list-style-type: none"> Principal Asst. Sup. for Curriculum and Instruction Director of Special Programs 	<ul style="list-style-type: none"> Region 10 ESC AEIS Report Special Education Dept. AYP Report PBMAS Report 	Parent & Teacher Surveys Campus Planning Committee Minutes	May 2009
11. Continue use of language arts, math, computer labs and staff development for integrating technology into district instructional program.	<ul style="list-style-type: none"> Asst. Sup. for Curriculum and Instruction Technology Director 	<ul style="list-style-type: none"> Technology funds- State Technology funds Region 10 ESC 	Lesson Plans	August-June
12. Provide improved services for students identified with Dyslexia. (TIA 7)	<ul style="list-style-type: none"> Asst. Sup. for Curriculum and Instruction Director of Support Services 	<ul style="list-style-type: none"> Training Dyslexia Teacher SCE 	Student Identification Lesson Plans	August-June
13. Continue ESL pull out for grades K-12 through identification, placement and services. (TIA 9)	<ul style="list-style-type: none"> ESL Teachers 	<ul style="list-style-type: none"> Local Funds ESL funds 	Student Progress TAKS	August-June
14. Utilize after school program under 21st Century Grant (TIA 10)	<ul style="list-style-type: none"> Principal Project Director 	<ul style="list-style-type: none"> Grant funds 	Student Attendance Grant Documentation TAKS Scores Parent Surveys	Sept 2008 – June 2009
15. Wood Intermediate will recruit and identify migrant students. (TIA 10)	<ul style="list-style-type: none"> Asst. Sup. for Curriculum and Instruction Region 10 Migrant Coordinator 	<ul style="list-style-type: none"> ESL Teachers Region 10 SSA Co-op Campus Registrars 	Enrollment Surveys	August-June
		<ul style="list-style-type: none"> 		

WOOD INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009

DISTRICT GOAL: I		Wood Intermediate will improve academic achievement of all students and maintain exemplary performance status.			
PERFORMANCE OBJECTIVE:		I.2 Wood Intermediate will meet or exceed assessment standards established by the state for 2009 in all population groups. (<i>Reading 70%, Writing 70%, Math 55%,</i>) (OBJECTIVE 2)			
PERFORMANCE OBJECTIVE:		I.3 Wood Intermediate will meet the AYP standards for 2009 while working toward the target of 100% mastery in 2013-2014. (<i>Reading 67%, Math 58%</i>) (OBJECTIVE 7)			
SUMMATIVE EVALUATION: AEIS Data					
STRATEGY		PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS					
1. Conduct a focused data analysis to align curriculum and instruction in reading/ELA, science, math and social studies. (TIA 2)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal • Department/Grade Level Chair 	<ul style="list-style-type: none"> • Local Funds 	Committee Meetings/Minutes Lesson Plans Curriculum Documents	September 2008
2. Vertical teaming between grade levels and departments will be on going and involve: <ul style="list-style-type: none"> • Scope and sequence • TEKS • Performance goals (TIA 8)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal • Department/Grade Level Chair 	<ul style="list-style-type: none"> • Local Funds 	Lesson Plans Vertical Team Meetings/Minutes	Weekly Six Weeks
3. Campus improvement committees will utilize TAKS test data from all students, Hispanic, African American, Eco. Dis., CTE, Sp. Ed., Dyslexia to do an item analysis, set goals, and develop activities to plan for improvement in all subject areas. (TIA 8)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principals • Department/Grade Level Chair 	<ul style="list-style-type: none"> • Local Funds 	Item Analysis Planning Sessions Benchmark Testing	September 2008 Semester
4. Provide necessary acceleration for all students who have not passed all areas of the state assessment. (TIA 9)		<ul style="list-style-type: none"> • Principal 	<ul style="list-style-type: none"> • Tutors • Title I funds • SCE funds • ARI/AMI funds 	Student Rosters Campus Schedules	As Needed

<p>5A. <u>WRITING INITIATIVES:</u></p> <ul style="list-style-type: none"> • Writing mechanics will be emphasized for all populations in each subject area across the curriculum <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • K-12 Language Arts Teachers • Region 10-Consultants • SCE 	<p>Practice Tests Progress Reports Report Cards Benchmark Testing State Assessment</p>	<p>Weekly Six Weeks March 2009</p>
<p>5B. <u>READING INITIATIVES:</u></p> <ul style="list-style-type: none"> • Reading skills will be emphasized for all populations in each subject area across the curriculum • Provide targeted tutorials • Utilize software targeting reading skills • Provide accelerated curriculum <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • K-12 teachers • Title I teachers • ARI • Waterford & Successmaker • Study Island • SCE • Region 4 curriculum materials 	<p>Practice Tests Progress Reports Report Cards Benchmark Testing State Assessment</p>	<p>Weekly Six Weeks March 2009</p>
<p>5C. <u>MATHEMATICS INITIATIVES:</u></p> <ul style="list-style-type: none"> • Lower class size ratios • Provide targeted tutorials • Utilize software targeting math skills • Provide quality staff development aimed at identifying weaknesses and improved math instruction • Provide accelerated curriculum <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • K-12 Math Teachers • AMI • Title I Teachers • Professional Development • Study Island • Waterford Successmaker • Workbooks • SCE • Title II • Region 4 curriculum materials 	<p>Practice Tests Progress Reports Report Cards Benchmark Testing State Assessment</p>	<p>Weekly Six Weeks Spring Assessment</p>
<p>5D. <u>SCIENCE INITIATIVES:</u></p> <ul style="list-style-type: none"> • Science TEKS will be emphasized at every grade level for all populations • Provide quality staff development aimed at identifying weaknesses and improved science performance • Provide targeted tutorials • Utilize software targeting science skills • Provide supplemental TAKS curriculum materials <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Tutors • SCE • Consultants • Study Island • Title II • Region 4 curriculum materials 	<p>Practice Tests Progress Reports Report Cards</p>	<p>Weekly Six Weeks</p>

<p>5E <u>SOCIAL STUDIES INITIATIVES:</u></p> <ul style="list-style-type: none"> • Social Studies TEKS will be emphasized at every grade level for all populations • Provide targeted tutorials • Utilize software targeting social studies skills <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Tutors • Study Island • SCE 	<p>Practice Tests Progress Reports Report Cards</p>	<p>Weekly Six weeks</p>
<p>6. WIS will develop activities to improve district indicators on the Performance Based Monitoring Analysis System (PBMAS) with a focus on Special Education:</p> <ul style="list-style-type: none"> • TAKS only participation rate • Special Ed Identification • Special Ed Discretionary DAEP placements. <p>(TIA 1)</p>	<ul style="list-style-type: none"> • Director of Support Services • Special Programs Staff 	<ul style="list-style-type: none"> • Administrators • Local Funds • SCE 	<p>Required Improvement to Performance Level of 0 on a scale of 0-3 ARD Decisions Discipline Reports 425 Records</p>	<p>Beginning Oct 1, 2008</p>
<p>7. Student testing participation will exceed 95%.</p> <p>(TIA 1)</p>	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • Local Funds 	<p>AYP Report</p>	<p>October 2008 October 2009</p>
<p>8. All groups will meet federal/state approved standards in areas of math and reading.</p> <p>(TIA 2)</p>	<ul style="list-style-type: none"> • Director of Support Services • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Title I Funds • ARI/AMI • SCE 	<p>AYP Report</p>	<p>September 2008 September 2009</p>

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: I WIS will improve academic achievement of all students and move toward exemplary performance status.				
PERFORMANCE OBJECTIVE: I.4 WIS will improve the student attendance from 96% to 96.5%. (OBJECTIVE 3)				
PERFORMANCE OBJECTIVE: I.5 WIS will maintain the district dropout rate of 0% and improve upon the completion rate of 93.7%. (OBJECTIVE 3)				
SUMMATIVE EVALUATION: AEIS Data, AYP Report				
STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
1. The Attendance Officer will provide help to address excessive absences on all campuses.	<ul style="list-style-type: none"> • Principal • Attendance Officer 	<ul style="list-style-type: none"> • Local • SCE funds 1 FTE 	Attendance Report	Weekly
2. Parents will receive a letter of notification when their child is in danger of exceeding the number of absences allowed by law. (TIA 6)	<ul style="list-style-type: none"> • Principal • Attendance Officer 	<ul style="list-style-type: none"> • Campus Personnel 	Letter of Notification	Weekly
3. Recognize students with perfect attendance each grading period or semester. Rewards and frequency will be determined at the campus level.	<ul style="list-style-type: none"> • Principal 	<ul style="list-style-type: none"> • Local Funds • Student Activity Funds • PTO Funds 	Attendance Reports	Six Weeks
4. Insure parents are informed of attendance policies and required documentation. (TIA 6)	<ul style="list-style-type: none"> • Principal 	<ul style="list-style-type: none"> • Student Handbook • Announcements • Local Funds 	Attendance Reports	Annually
5. Work with local Justice of the Peace in the filing of truancy charges when necessary.	<ul style="list-style-type: none"> • Principal • Attendance Officer 	<ul style="list-style-type: none"> • Attendance Records • District Personnel 	Number of Cases Filed	When Necessary

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: II		WIS will promote self-esteem, positive self-image, and coping skills of all students for life-long learning.		
PERFORMANCE OBJECTIVE:		II.1 WIS will provided counseling services and a school health program to support the district's goal. (State Performance Objective 5)		
SUMMATIVE EVALUATION: SDFSC Annual Evaluation, Year End Discipline Report				
STRATEGY	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS				
1. Implement the district's Guidance Comprehensive Plan <ul style="list-style-type: none"> • Self-esteem • Individual/Group Counseling • Peer Mediation • Character Education • Suicide Prevention • Anti-Tobacco Education • Anti-Bullying (TIA 9)	<ul style="list-style-type: none"> • Campus Counselors 	<ul style="list-style-type: none"> • Principal • Teachers • Counselor Staff Development– Region 10 • District Counselor meetings 	Guidance Plan Counselor Logs	August 2008-June 2009
2. Promote counselors self-esteem programs through: <ul style="list-style-type: none"> • Rewards • Honor Roll • Photos • Positive contact with parents by phone • Newsletters 	<ul style="list-style-type: none"> • Campus Counselors 	<ul style="list-style-type: none"> • Local Funds • SCE Funds • At-Risk Workshops – Region 10 ESC 	Program Logs Counselor Logs	Weekly
3. Student fitness and wellness programs will be emphasized in all grades. (TIA 9)	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • School Nurse • Principal 	<ul style="list-style-type: none"> • State Approved Curriculum • Local Funds • Fitnessgram 	Student Attendance State Physical Fitness Assessment	August 2008-June 2009

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: II		WIS will promote self-esteem, positive self-image, and coping skills of all students for life-long learning.		
PERFORMANCE OBJECTIVE:		II.2. WIS will prepare students to be worthwhile citizens by increasing participation in school and community activities. (OBJECTIVE 5)		
SUMMATIVE EVALUATION: Graduation Rate, AYP Data, AEIS Data				
STRATEGY	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS				
1. Develop an understanding of the free enterprise system.	<ul style="list-style-type: none"> • Teachers 	<ul style="list-style-type: none"> • Teachers • Community Leaders 	Lesson Plans Attendance Student Participation	Weekly Spring 2009
2. Encourage student participation in community service programs and projects. (TIA 6)	<ul style="list-style-type: none"> • Principal • Student Council Sponsors • K-Kids Sponsor 	<ul style="list-style-type: none"> • Boy Scouts, Girl Scouts • PTO • K Kids 	Student Participation	As Appropriate
3. Students will participate in classroom and campus activities during Celebrate Freedom Week.	<ul style="list-style-type: none"> • Campus Principals • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • WEB Sites • Campus Libraries 	Lesson Plans Assemble Attendance	September 17, 2008
4. Participate in special recognition activities: <ul style="list-style-type: none"> • Black History Month • Veterans Day • Grandparents Day • Teacher Appreciation • Texas Public School Week • School Board Recognition Month • Monthly School Board Meetings • Cinco De Mayo 	<ul style="list-style-type: none"> • Principal • Central Administration Staff 	<ul style="list-style-type: none"> • Volunteer Speakers • PTO • Certificates of Appreciation 	Attendance Student Participation	As Appropriate

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: III WIS will integrate technology into all instructional programs.				
PERFORMANCE OBJECTIVE: III.1. WIS students and staff will demonstrate competencies in the use of technology. (OBJECTIVE 10)				
SUMMATIVE EVALUATION: District Technology Plan				
STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
1. Continue to utilize all aspects of technology to improve student performance. <p style="text-align: right;">(TIA 2)</p>	<ul style="list-style-type: none"> • All teachers • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • State Technology Funds • Instructional Budget • Local Funds • Title II, Part D (Equipment/Software) • Technology Grant - 	Lesson Plans	August 2008- June 2009
2. Instructional staff will demonstrate competencies in the use of technology. <p style="text-align: right;">(TIA 2)</p>	<ul style="list-style-type: none"> • Technology Director • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Local Funds 	Lesson Plans Certificates	By December 2008
3. Provide teachers with equipment and software needed to integrate technology into their instruction. <p style="text-align: right;">(TIA 2)</p>	<ul style="list-style-type: none"> • Technology Director • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • State Technology Funds • Title II, Part D (Equipment/Software) • Local Funds 	Lesson Plans	August 2008- June 2009
4. Move Accelerated Reader to a web-based program.	<ul style="list-style-type: none"> • Technology Director • Librarians 	<ul style="list-style-type: none"> • Local Funds 	Increased Student Participation and Achievement as measured by STAR test	August 2008- June 2009

**WOODS INTERMEDIATE SCHOOL
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2008-2009**

DISTRICT GOAL: III WIS will integrate technology into all instructional programs.				
PERFORMANCE OBJECTIVE: III.2. WIS will utilize technology to increase the effectiveness of the district. (OBJECTIVE 10)				
SUMMATIVE EVALUATION: District Technology Plan				
STRATEGY	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS				
1. Focus on qualify staff development utilizing technology. (TIA 4)	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Title II, Part D 	Staff Development Surveys	August 2008- June 2009
2. Update Campus STaR Charts annually. (TIA 1)	<ul style="list-style-type: none"> • Principal • Teachers 	<ul style="list-style-type: none"> • Technology Director • Asst. Sup. for Curriculum and Instruction 	Updated District Technology Plan	November to December

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: IV		WIS will provide opportunities for staff training that ensures academic excellence of all students.		
PERFORMANCE OBJECTIVE:		IV.1. WIS will increase participation in quality staff development across the district. (Objective 9)		
SUMMATIVE EVALUATION: PDAS and TAKS Data				
STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
1. G/T teachers will receive 30 hour training, and 6 hour update training annually. (TIA 3)	<ul style="list-style-type: none"> • Region 10 SSA • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Local Funds • Region 10 SSA 	Sign-in-Sheets Certificates	August 2008-June 2009
2. Provide campus specific professional development activities to enhance special programs. Ex: Title I, ESL, CATE, PK, and G/T, Comp. Ed. (at-risk), and Special Education. (TIA 9)	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Region 10 ESC • Title I funds • Title II, Part A • Title II, Part D • CTE Funds • Special Education • SCE 	Sign-in-Sheets	Periodic dates during the year
3. Provide staff development for behavior management of students with special needs. (TIA 4)	<ul style="list-style-type: none"> • Support Services Director 	<ul style="list-style-type: none"> • Region 10 ESC • Special Education Staff 	Sign-in-Sheets Evaluations	October,2008-April 2009
4. WIS will establish procedures for identifying staff development priority needs in the areas of disaggregated test data, Title I, ESL, CATE, PK, GT, Dyslexia, and technology. (TIA 4)	<ul style="list-style-type: none"> • Principal • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Needs Assessment • Surveys • Campus Improvement Plans 	Staff Surveys	August 2008 June 2009
5. All staff members will be provided with appropriate staff development in the special education referral and pre-referral process as well as timelines. (TIA 4)	<ul style="list-style-type: none"> • Diagnosticians • Director of Support Services 	<ul style="list-style-type: none"> • Special Ed. Funds • Local Funds • Region 10 ESC 	Sign-in Sheets	August 2008
6. Teachers will engage in training to facilitate understanding and application of current research. (TIA 4)	<ul style="list-style-type: none"> • Teachers • Region 10 • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Workshops • Local Funds • Title I Funds • Title II, Part A 	Staff Development Calendar	August 2008-June 2009

<p>7. Provide training for all staff to meet the technology proficiency requirements. (TIA 4)</p>	<ul style="list-style-type: none"> • Director of Technology • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Local Funds • Title II D 	<p>Certificates Lesson Plans</p>	<p>August 2008-June 2009</p>
<p>8. Provide staff development to all campuses in evaluating students for special programs to avoid under-representation or over-representation any student population in the programs. (TIA 4)</p>	<ul style="list-style-type: none"> • Principal • Director of Support Services • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Local Funds • Teachers 	<p>Sign-in Sheets</p>	<p>August 2008</p>
<p>9. Provide staff development Training for paraprofessional and instructional aides. <ul style="list-style-type: none"> • Competency Testing • Texas Behavior Support Initiative (TBSI) • Crisis Prevention Training (CIP) • Legal Updates (TIA 4)</p>	<ul style="list-style-type: none"> • Region 10 ESC • Trainer of Trainers Model • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Special Education Dept. • Asst. Sup. for Curriculum and Instruction 	<p>Sign in Sheets</p>	<p>August 2008</p>
<p>10. Lead math teachers will participate in the Texas Math Collaborative. (TIA 4)</p>	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principals 	<ul style="list-style-type: none"> • Region 10 ESC 	<p>Sign in Sheets</p>	<p>August 2008- August 2010</p>
<p>11. First year teachers and struggling teachers will be assigned a mentor to provide observations and modeling of instructional strategies. (TIA 4)</p>	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Master Teachers 	<p>Observation Notes Logs</p>	<p>August 2008- June 2009</p>
<p>12. Provided Accelerated Reading Instruction to enhance the use of AR (TIA 4)</p>	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • AR Facilitator 	<ul style="list-style-type: none"> • Title II A 	<p>Sign in Sheets</p>	<p>August 2008 and as needed</p>

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: V		WIS students will be taught by highly qualified teachers and assisted by highly qualified paraprofessionals.			
PERFORMANCE OBJECTIVE:		V.1. The percentage of classes being taught by highly qualified teachers in the aggregate and in high-poverty schools will be 100%. (OBJECTIVE 6) V.2. The percentage of instructional paraprofessionals who are highly qualified will be 100%. (OBJECTIVE 6) V.3. The percentage of teachers receiving high-quality professional development will be 100%. (TIA Objective 3, 5)			
SUMMATIVE EVALUATION: NCLB Highly Qualified Report, Principal Attestations					
STRATEGY		PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS					
1. Highly qualified teachers will be actively recruited through the ESC, colleges and universities, job fairs and multiple websites. (TIA 3)		<ul style="list-style-type: none"> • Superintendent • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Local Funds 	Applications Completed HQ Report	August 2008-June 2009
2. Highly qualified teachers will be recruited, developed and trained using stipends, professional development and class size reduction. (TIA 3)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Region 10 ESC • Staff Development Activities • New Teacher Mentors • Title II A • Local Funds 	Staff Development Calendar Teacher turn-over rate	August 2008-June 2009
3. Establish an effective teacher mentoring program in order to retain highly qualified staff. (TIA 3)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Local Funds 	Mentor Assignments	August 2008-June 2009
4. Analyze data from all teachers' certifications, testing, staff development, and service records to ensure that all meet highly qualified status. (TIA 3)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Local Funds 	Personnel Files	August 2008-June 2009
5. Assist teachers in maintaining or attaining certification through alternative programs, GT certification, ESL certification, coursework, and TExES testing in order to assure all staff is highly qualified. (TIA 3)		<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Local Funds 	Number of Teachers in ACPs Certificates Certifications	August 2008-August 2009

<p>6. Analyze data from paraprofessionals' files to ensure all instructional aides are highly qualified. (TIA 3)</p>	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • Local Funds 	<p>Personnel Files</p>	<p>August 2008-June 2009</p>
<p>7. All instructional aides will meet the NCLB requirements of highly qualified by: <ul style="list-style-type: none"> • College Hours • Associate Degree • Assessment (TIA 3)</p>	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Principal 	<ul style="list-style-type: none"> • Region 10 ESC • Staff Development Activities 	<p>Personnel Files Assessment Scores HQ Report</p>	<p>August 2008-June 2009</p>
<p>8. The district will use voluntary transfers, professional development, recruitment programs and other incentives to ensure that low-income students and minority students will not be taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers. (TIA 3)</p>	<ul style="list-style-type: none"> • Superintendent • Principal 	<ul style="list-style-type: none"> • Local Funds • Title II A- 	<p>Class Rosters HQ Report</p>	<p>August 2008-June 2009</p>
<p>9. All instructional aides will work in classrooms taught by highly qualified teachers. (TIA 3)</p>	<ul style="list-style-type: none"> • Principals 	<ul style="list-style-type: none"> • SCE Funds 	<p>HQ Report Compliance Review</p>	<p>August 2008-June 2009</p>

**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: VI		WIS will provide a safe, disciplined environment.		
PERFORMANCE OBJECTIVE:		VI.1. WIS will reduce incidences of bullying, violence and disruptive behavior. (State Performance Objective 8)		
SUMMATIVE EVALUATION: SDFSC Annual Evaluation, 425 Report, PBMAS				
STRATEGY	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
ACTIVITIES/ACTIONS				
1. Continue to fund School Security Officer.	<ul style="list-style-type: none"> • Director of Operations 	<ul style="list-style-type: none"> • Local Funds • Title IV • SCE • Tobacco Grant 	Payroll Records	August 2008 to May 2009
2. Provide drug-free tobacco-free education program.	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • Title IV • Texas STEP Program 	Lesson Plans Red Ribbon Week PEIMS 425 Records	August, 2008-June 2009
3. Raise student, parent, and employee's awareness of drugs and other forms of substance abuse. (TIA 6)	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • Title IV Funds • Texas STEP Program • Local Funds • Campus Counselors • Student Activity Funds • Board Policies – FNCF, FNCD, DH 	Student Participation	Red Ribbon Week Drug Awareness Week
4. Provide mandatory tutorials/isolation for those students who demonstrate inappropriate behavior.	<ul style="list-style-type: none"> • Principal • Assistant Principal 	<ul style="list-style-type: none"> • Local Funds • SCE Funds • OCS Teacher 	Discipline Referrals	Daily
5. Provide conflict resolution to deal with difficult students.	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • Counselor • Team Leader 	Surveys	As Needed
6. Attendance Officer will continue to monitor student daily attendance.	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • SCE • FTE - 1 	Attendance Rate	As Needed
7. Provide for prevention of and education concerning aggression, harassment and bullying.	<ul style="list-style-type: none"> • Principals • Counselors 	<ul style="list-style-type: none"> • Student Handbooks • Student Code of Conduct Handbooks • School Policy Handbook 	Discipline Records 425 Records	August 2008-June 2009 PEIMS Report Dates
8. Incorporate anti-bullying education into regular classroom instruction using writing, art, literature, and social studies.	<ul style="list-style-type: none"> • Principal • Counselors 	<ul style="list-style-type: none"> • District Developed Curriculum 	Discipline Records 425 Records	August 2008-June 2009

9. Provide bus evacuation training to all students, twice annually.	<ul style="list-style-type: none"> • Director of Operations 	<ul style="list-style-type: none"> • Local Funds 	Training Records	August 2008 – May 2009
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**WOODS INTERMEDIATE SCHOOL
CAMPUS IMPROVEMENT PLAN
2008-2009**

DISTRICT GOAL: VII		WIS will develop parent-school-community partnerships.		
PERFORMANCE OBJECTIVE:		VII.1. WIS will increase parent and community participation in the education of all students. (OBJECTIVE 1) (TIA Objective 6)		
SUMMATIVE EVALUATION: Communication Records				
STRATEGY ACTIVITIES/ACTIONS	PERSON(S) RESPONSIBLE	RESOURCE ALLOCATION	FORMATIVE EVALUATION	TIMELINE
1. Conduct a needs assessment addressing curriculum, instruction, staffing, staff development, school organization, and budgeting. (TIA 1)	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • District Advisory Improvement Team • Principals • Teachers 	Survey Results	Spring 2009
2. Parents will become partners with educators in program planning. <ul style="list-style-type: none"> • Federal programs planning session • District Site-Based Committee • School/parent compact • Newsletters • Newspapers • Campus planning committees (TIA 6)	<ul style="list-style-type: none"> • Principal 	<ul style="list-style-type: none"> • Campus Site Based Teams • Title I Reading Teachers • ESL Teachers • Special Education Teachers • Educational Diagnosticians • Regular Education Teachers • G/T Teachers • Counselors • District Compacts 	School Parent Compacts Title I Hearing Parents Meetings Conferences ARDs LPACs Site-based Teams	As scheduled As scheduled As scheduled As scheduled As scheduled
3. Conduct "Meet the Teacher Night" and Open House (TIA 6)	<ul style="list-style-type: none"> • Campus Principals 	<ul style="list-style-type: none"> • Local Newspaper Publications • Student Handouts 	Attendance Records Sign-in Sheets	August 2008
4. Improve communication to parents, business and community. (TIA 6)	<ul style="list-style-type: none"> • Technology Director • Region 10 ESC 	<ul style="list-style-type: none"> • District/Campus Website • District/Campus Newsletter • Local Funds • E-Rate Funds 	Web Page Updates Copies of Newsletter	Weekly Bi-monthly
5. Enhance communication with parents of special population students. Ex. ESL, CTE, Special Education, Dyslexia, G/T, at risk. (TIA 6)	<ul style="list-style-type: none"> • Asst. Sup. for Curriculum and Instruction • Special Programs Director 	<ul style="list-style-type: none"> • LPAC Committee • Advisory Committees • ARD Committee • 504 Committee • District & Campus Committee • Access to Spanish/English 	Sign-in-Sheets	As Needed

6. Conduct "Child Find". (TIA 7)	<ul style="list-style-type: none"> • Special Programs Director 	<ul style="list-style-type: none"> • Local Newspaper • Special Education Department • Primary School Principal 	<ul style="list-style-type: none"> Newsletters Brochures Display Materials 	<ul style="list-style-type: none"> Fall 2008 Spring 2009
7. Conduct "TAKS Parents Nights" (TIA 6)	<ul style="list-style-type: none"> • Principal • Counselor 	<ul style="list-style-type: none"> • Teachers • Counselor • Title I Funds 	<ul style="list-style-type: none"> Attendance Records 	<ul style="list-style-type: none"> Fall 2008
8. Utilize the 21 st Century Learning Grant to expand school/community relations. (TIA 10)	<ul style="list-style-type: none"> • Intermediate Principal • Campus Coordinator • Asst. Sup. for Curriculum and Instruction 	<ul style="list-style-type: none"> • 21st Century Grant Guidelines 	<ul style="list-style-type: none"> Attendance Records Grant Activities 	<ul style="list-style-type: none"> Sept. 2008- June 2009
9. Staff will communicate assessment results in writing and through conferences using a language the parents can understand. (TIA 6)	<ul style="list-style-type: none"> • Principals • Counselors 	<ul style="list-style-type: none"> • Local Funds 	<ul style="list-style-type: none"> Conference Logs Copies of Letters 	<ul style="list-style-type: none"> Spring 2009
10. Provide adult literacy classes to improve the English language skills of LEP students and their parents. (TIA 6)	<ul style="list-style-type: none"> • Program Coordinator 	<ul style="list-style-type: none"> • Volunteers • Title III 	<ul style="list-style-type: none"> Attendance Records 	<ul style="list-style-type: none"> Sept. 2008-June 2009

Addendums to the District Improvement Plan

- Migrant Education Program Plan
- State Compensatory Education Plan

**Migrant Education Program Plan of Action
2008-2009**

Goal:	Identify and recruit migrant families residing in the region and to ensure that migrant students are provided with appropriate educational services, and to ensure that they have the opportunity to meet the same challenging state and content and student performance standards that all children are expected to meet.
Objective:	Ensure all eligible migrant families residing in the region are properly identified, recruited, and served in order to provide the supplemental services needed to ensure student success in school.

Evidence of Need	Activity	Timeline	Staff Responsible	Materials	Method of Evaluation
<p style="text-align: center;">Identification and Recruitment</p> <p>There is a need to actively identify and recruit all eligible migratory children in the region. These are children who migrate with their parents, or alone, across school district lines in search of temporary or seasonal work. Unless they are identified and enrolled into the program, many will not seek important education, health and social services.</p>	Provide a recruiter to identify and recruit migrant families residing in the region.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	ID&R Manual	Time & Effort Logs Number of ID Students
	Provide an occupational survey to be distributed to all students by placing in the enrollment packet.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10 District Personnel	Occupational Survey	Referrals of Possible Students
	Screen all occupational surveys to identify eligible migrant families. Contact the parents for further information and complete Certificate of Eligibility if they meet the eligible requirements.	Sept.1, 2008 Aug. 31, 2009	ESC Region 10	Occupational Survey	
	Contact Headstart to possibly recruit at each campus and in the community.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10		List of students attending Headstart Travel Logs
	Provide posters to possibly recruit migrant families.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	Posters provided by ESC Region10	

Review Identification and Recruitment Manual to review duties and responsibilities of recruiter.	Aug. 2008	ESC Region10	2006 Texas ID&R Manual	Quality control of COEs zero errors
Conduct residency verification by reviewing each COE by contacting the family to determine if they made a migratory move during the summer and update current family information.	Sept. 1, 2008 Oct. 31, 2008	ESC Region10	Copy of COEs for Residency Verification	Signed/dated COEs verifying residency verification completed. Returning students are encoded on NGS.
Check weekly to review new enrollees for possible migrant students.	Sept. 1, 2008 May 31, 2009	ESC Region10	Monthly unique count report	Recruited new families
Submit migrant student withdrawals to NGS specialist the day the student withdraws.	Sept 1, 2008 Aug. 31, 2009	District Migrant Service Coordinator	NGS withdrawal Timelines	Submitted and encoded on NGS
Review migrant PEIMS list for the correct coding of migrant students.	Oct. 1, 2008 & through the year	ESC Region10	District migrant PEIMS list	All migrant students are coded correctly on PEIMS
Submit goldenrod copy of new identified migrant students to PEIMS specialist for coding.	Sept. 1, 2008 Aug. 31, 2009 & new COE	ESC Region10 NGS	Goldenrod copy of COE	MGS Specialist at ESC Region 10 can review accuracy of entries on NGS
Submit yellow copy of Certificate of Eligibility to New Generation System Specialist at ESC Region 10.	Sept. 1, 2008 Aug. 31, 2009 & new COE	District Migrant Service Coordinator	Yellow copy of COE	
Develop weekly recruitment schedule.	Sept. 1, 2008 Aug. 31, 2009	ESC Region10	Weekly Schedule	Weekly schedules
Discuss questionable COEs with district designee or ESC Region 10.	Sept. 1, 2008 Aug. 31, 2009	ESC Region10 Recruiters Migrant Service Coordinator	Copy of COE in Question	Phone logs/Email of questionable COEs
Attend Identification and Recruitment Training at ESC Region 10 for certification.	Aug. 31, 2008 and as needed	ESC Region10	Registration	Certificates on file
Analyze NCS Unique Count by	Sept. 1, 2008	ESC Region10	NGS Unique	Increased number of

<p style="text-align: center;">Priority of Services</p> <p>As migrant students move from school to school, students are often failing or at risk of failing to meet the state content standards or mastering the State assessment.</p>	comparing previous year(s) student count.	Oct. 31, 2008		Report	migrant students
	Meet with recruiter each month to determine progress and/or concerns.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10		Number of family contacts
	Review list of each migrant family whose eligibility expired and contact family to determine if a move has taken place.	Sept. 2008	ESC Region 10	End of Eligibility Report	New COE for family
	Provide an overview of the MEP to secretaries and administrators.	If needed	ESC Region 10	ESC Region 10	Training attendance sign-in sheets
	Review NGS Priority of Service of Students Report on a monthly basis.	Sept. 1, 2008 May 31, 2009	ESC Region 10 District MSC	Priority of Service Students	Services provided to students
	Identify students in need of priority of services.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10 District MSC		
	Provide appropriate placement or programs for students not meeting State content standards or mastering TAKS objectives. (Tutoring, TAKS remediation, UT Austin coursework, summer school)	Sept. 1, 2008 Aug. 31, 2009	District MSC	List of students not meeting graduation requirements	Graduation rate of migrant students
	Collect and analyze sources of student data to determine progress toward graduation.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	Student Transcripts	Graduation rate of migrant students
Provide an opportunity for counselors to attend the Graduation Enhancement Training for Counselors conducted at ESC Region 10.	Fall 2008 Spring 2009	ESC Region 10 ESC Region 10	Registration for Workshops	Certificate of attendance	

Late Entry and Early Withdrawal	Provide counselors with a list of priority of service students.	Sept. 1, 2008 Aug. 31, 2009 Monthly	ESC Region 10	NGS Priority of Service Student Report	List of students provided services
	Provide an opportunity for counselors to analyze migrant student data to ensure the accuracy of their graduation plan.				
	Assist counselors in reviewing out-of-district or transcripts from Mexico.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	Registration for Graduation Enhancement for Counselors	Certificate of attendance
	Review NGS reports to determine students who are entering late and withdrawing early.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	NGS mobility report	
	Provide training to parents about local and state requirements for promotion and graduation.	Sept. 1, 2008 May 31, 2009	ESC Region 10	Parent meeting and parent conference	Certificate of attendance
	Provide opportunities for teachers to attend staff development for improving student achievement.	Sept. 1, 2008 Aug. 31, 2009	ESC Region 10	Staff development events (registration)	Certificate of attendance
	Provide summer school for student's reinforcement in mastering content standards or in need of accruing credits.	June 1, 2008 Aug. 31, 2009	ESC Region 10 District MSC	Summer school dates funding appropriated	List of students attending summer school
Provide students enrolling late or withdrawing early the opportunity to receive a packet of materials to student and take a test to determine mastery of content missed and give appropriate grade and average with six weeks or semester grade.	Sept. 1, 2008 May 15, 2009	District MSC in collaboration with appropriate district personnel	List of students entering late and withdrawing early	List of students entering late and withdrawing early receiving grades and or credits for classes or subjects.	

<p align="center">Protocol for Eligibility Review</p>	<p>Accept partial grade received from other school districts and average with grades received.</p> <p>Ensure accurate updated migrant student information on NGS.</p>	<p>Sept. 1, 2008 May 31, 2009</p> <p>Sept. 1, 2008 Aug. 31, 2009</p>	<p>District MSC in collaboration with appropriate district personnel ESC Region 10 District MSC</p>		<p>Student's grades/credits</p>
<p align="center">Monitoring of Recruiters and Eligibility Reviewers</p>	<p>The ESC will have a process in place to ensure that all COEs are reviewed by a designated, trained reviewer in a timely manner.</p> <p>The ESC will follow-up on questions regarding eligibility.</p> <p>The ESC will forward to State MEP questionable COEs for review.</p>	<p>Sept.1, 2008 Aug 31, 2009</p> <p>Sept.1, 2008 Aug 31, 2009</p> <p>Sept.1, 2008 Aug 31, 2009</p>	<p>ESC ESCEA Migrant Consultant</p> <p>ESC ESCEA Migrant Consultant</p> <p>ESC ESCEA Migrant Consultant</p>		<p>Number of COE reviewed</p> <p>Log of review activities</p>
	<p>The ESC will ensure that all quality control procedures, as outlined in the Administrators' Supplemental ID&R Guide to the 2007 Texas Manual for the Identification and Recruitment of Migrant Students, are implemented, reviewed on an ongoing basis and followed by all involved in ID&R of migrant families.</p>	<p>Sept.1, 2008 Aug 31, 2009</p>	<p>ESC ESCEA Migrant Consultant</p> <p>NSC NGS Specialist</p>		

APPENDIX I

STATE AND FEDERAL PROGRAMS

State and Federal Programs

The following Texas Education Agency program funds and federal program funds will be consolidated to provide services for students and teachers in a school-wide Title I program.

Federal Programs

Title I A-School Improvement
Title II A-Teacher Recruitment
Title II D-Technology
Title III A-LEP
Title IV A-SDFS
Head Start
Federal Vocational
Idea B/Formula
Idea B/Preschool

State Programs

Accelerated Reading/Accelerated Math
Optional Extended Year Program
State Career and Technology
Pre-K Expansion Grant
21st Century Grant
State Compensatory Education
Tobacco Grant
Intensive Technology-Based Academic Intervention Pilot Program
High School Allotment
LEP Summer School Allotment